

**THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING**  
**February 23, 2017**

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.  
Date: February 23, 2017  
Place: Conference Room  
Technology Solutions Group  
1026 Canal Street  
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman  
Rob Eddy  
Bryan Hudson  
Gary Lester  
Tracy Mathews

Others in attendance were:

Barbara Castro  
Steve Johnson  
Cathy Hinckley  
Randy McDaniel  
Ted Miraglia  
Kristine Rohan  
Katia Simmons  
Jason Spencer

Dr. Lester called the meeting of The Villages Charter School, Inc. to order at 4:00 p.m. on February 23, 2017. Dr. Lester announced a quorum of the Directors was present and that the meeting could proceed.

**PUBLIC COMMENTS**

**CONSENT ITEMS**

Dr. Lester presented the minutes of the January 26, 2017 regular meeting and **UPON A MOTION** made by Mr. Eddy and seconded by Mr. Borrowman and the unanimous consent of all Board members present, the Board approved the minutes of the January 26, 2017 meeting.

## **INFORMATION REPORTS**

**FINANCIAL REPORT:** The Villages made \$3,718,950 in contributions to the charter school in the month of January. The Consolidated Statement of Revenue and Expenditures shows an income of \$1,136,045 at January 31, 2017.

Donations/Miscellaneous Revenue:

The charter school received \$15,000 in holiday donations in January.

Athletics:

The Villages made no contribution to Athletics for the month of January. The Athletics Department had a net loss of (\$27,029) for January and a year-to-date net income of \$100,866 and \$21,482 after salaries and benefits.

Consolidated Entity/Entire Charter School:

At January 31, 2017, the total expenditures for the charter school as a whole were under budget by 8.9%, therefore reducing the amount of contributions needed.

**ENROLLMENT UPDATE:** Cathy Hinckley reported on enrollment. We were very close to our projections and we held strong this year. Open enrollment begins on February 27 and the re-enrollment button for current students to confirm they are returning will also be available for parents to re-enroll upon completing required parental involvement hours.

## **OLD BUSINESS**

**ENROLLMENT POLICY UPDATE:** Dr. McDaniel introduced the minor changes to the Enrollment Policy found on page 6, Section X – Processing Enrollment.

**UPON A MOTION** by Mr. Eddy and seconded by Mr. Hudson and with the unanimous consent of all Board members present the Board approved the Enrollment Policy Update.

## **NEW BUSINESS**

**2017-2018 SCHOOL CALENDAR:** The 2017-2018 school calendar is ready for approval by the VCS board and the Sumter County school board. As a Charter school we can deviate from the county's calendar and we are exempt from the state statute regarding the start date.

**UPON A MOTION** by Mrs. Mathews and seconded by Mr. Borrowman and with the unanimous consent of all Board members present, the Board approved the 2017-18 School Calendar.

**2017-2018 BUDGET TIMELINE:** Ms. Gina Ritch addressed the board to review the timeline for our 2017-18 budget, as each member of the VCS leadership team will work together to build their building/departmental-based budget for the upcoming school year. Mrs. Ritch informed that the closing of LLLC, transactions are being finalized and a true-up will be adjusted due to closing and that we would be presenting a budget amendment in an upcoming meeting.

**UPON A MOTION** by Mr. Eddy and seconded by Mr. Hudson and with the unanimous consent of all Board members present, the Board approve the 2017-18 Budget Timeline.

## **HUMAN RESOURCES**

**HUMAN RESOURCES TRANSACTIONS:** Dr. Lester confirmed everyone had reviewed the personnel transactions report and approved the rest of the HR transactions.

**UPON A MOTION** by Mr. Borrowman and seconded by Mr. Eddy and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

## **BOARD MEMBER REPORTS**

**NONE**

## **OTHER CONSIDERATIONS**

**NONE**

**UPON A MOTION** by Mr. Eddy and seconded by Mr. Hudson the meeting was adjourned at 4:36 p.m.

Respectively submitted,  
Katia Simmons